TED UNIVERSITY
TEDU 102 Service Learning Fall
2023 Syllabus

Course Information

Schedule:
Online Sessions: ………………….
Location:

Instructor Information

Instructor and E-mail:

Office hours: Day and Time & By Appointment (On Campus or Online)
(Please put TEDU 102 and section information in the subject of ALL email correspondence)

Course Description

(1+0+0) 1 Credits / 1 ECTS

This course introduces service learning to students through theories, practices, community-engaged projects, NGO collaborations, and field activities. Modern communities are known to be diverse and dependent on each other. For their members to make positive changes in the world, they need to know what social service is. This course examines various concepts and practices of community engagement, such as equity, citizenship, human rights, advocacy and activism, civic leadership, social justice, civil discourse, and social capital. In addition, it provides students with an array of opportunities to engage in an immersive community service-learning experience. Students will have the opportunity to engage with students from other departments and actively participate in community engagement ideas and practices from a local and international perspective.

Catalog Description

Community engagement: Working in context, valuing community expertise, collecting & organizing community information. Ethical engagement. Community context. Service learning and leadership skills. Community-engaged project management: planning, taking action, evaluating success, sustainability and knowledge.

Course Objectives

This course will help students develop a critical perspective and ethical approach in working with people in different communities and community-based organizations. The objectives of the course are to understand community engagement and working in context; collect, analyze information from the community and develop community engagement projects that would bring mutually beneficial partnerships. The course also aims to support students' leadership and effective communication skills and raise their awareness regarding sustainable development goals.

Upon successful completion of this course, students will be able to:
- Respect the cultural and social context of the people
- Ethically engage with community members and eliminate biases about the people that they engage
- Identify issues, needs, and resources of the community,
- Demonstrate the ability for ethical community engagement and building mutually-beneficial
- partnerships,
- Apply community-based project management skills such as taking initiative, following directions,
- leading, and solving problems,
- Recognize the value of service and social responsibility for a sustainable future,
- Use collaboration and leadership skills such as listening effectively, and resolving conflicts.

- Reflect on their self and the level of their engagement with others.

Lecturing, discussion, working in group, observation, researching and analyzing community needs, problem solving, applying for solutions to issues, experiencing in field, collaborating with third parties, reporting, and presentation.

Evaluation Criteria*	Weight
Learning check points/ Weekly assignments (Individual assignment)	20%
Project Proposal (Group assignment+ peer evaluation)	25%
Final Project Report (Group assignment+ peer evaluation)	35%
Self-Reflection Report (Individual assignment)	10%
Poster (Group assignment)	10%

Evaluation Criteria

Students are expected to complete the following criteria to pass the course. Your total grade consists of scores from the following items. Activities will be graded based on TEDU grading policies.

1. **Learning check points/Weekly assignments:** Active participation and meaning full learning of student are critical for this course. First five weeks of the course, students will do in class activities as assessment of learning. Each activity will help students learn new service learning skills and prepare them for their new role in project management.
2. **Project proposal:** This assignment will help students to plan their group project. Student will prepare a project plan via filling Project Proposal Form. Plan will include interest and skill of project members, determinated community needs/issue/problem, propose of the project, preplanned actions, responsibility of group members,, time table, related SDG, partner GO/ NGO. Templates, guidelines and rubric will be provided. There is going to be two rubrics to evaluate group assignment. First one is Project Proposal Rubric, second one is Peer Evaluation Rubric. Peer evaluation will affect % 5 percent, project proposal will affect % 20 percent.
3. **Final Project Report:** Students will complete a final project report through evaluating to what degree they completed the tasks they planned in their project proposal. Project report templates guidelines and rubric will be provided. There is going to be two rubrics to evaluate group assignment. First one is Project Report Rubric, the second one is Peer Evaluation Rubric. Peer evaluation will affect % 10 percent, project report will affect % 25 percent of this assignment.
4. **Self-Reflection Report:** Students will write a self-reflection report to explain how service learning and community engagement affected them personally and professionally. Templates and rubric will be provided.
5. **Poster of project:** Students will make a poster of their project as group assignment to exhibit at service learning festival. Poster should have name of the project, group members names, TED logo, purpose and outcomes of the project, partner institution etc.

*Please check LMS and follow your instructors' explanations for more information about the assignments.
Tentative Course Schedule*

Week	Topic	Resources
Week 1	Introduction of the course • Course objectives and outcomes • Course procedures	
Week 2	• Key Concepts in service learning • What is service learning? • Benefit of service learning	
	All about TEDU 102: First-hand experience • Sharing previous project experience • Meeting with service learning mentors	
	Assignment	
Week 3	• Active Citizenship and Democracy • Defining some terms such as service, community, engagement, etc • Principles for community and civic engagement • Introducing different types of service learning activities	
	Learning about NGOs and their activity field Learning about NGOs activity filed and SDG Being aware of community needs, problems Building networks and contact with NGOs	Students will understand roles, work areas etc. of NGO and plan how to work with them
	Student assignment: • Forming project group • Submitting group member list • Investigating local, national, global issues • Investigation on community needs • Learning check point activity 2:	
Week4	Project Preparation: • Service learning project preparation and management • How to prepare service learning projects • Community asset mapping or needs assessment • What to do in the field • Project template	
	Student assignment: • Filling project proposal form based on student group's own project plan • Contacting GO/NGOs partnering with TEDU • Learning check point activity 3:	

Week		
Week 5	Lecture on Service Learning and Sustainability • What is SDG? • How SDG related to community-engaged activities	
	Student assignment: Filling project proposal form based on student group's own project plan • Learning check point activity 4:	
Week 6	• Introducing service learning project main and sub-themes, (purpose, community needs, actions, responsibility of group members, NGO/GO etc.) • Presenting project proposal and getting feedback	
	Student assignment: Filling project proposal form based on student group's own project plan **PROJECT PROPOSAL SUBMISSION**	
Week 7	Implementation • Suggestions to overcome obstacles • What happens when things don't go as you expect?	
Week 8	Implementation	
Week 9	Implementation	
Week 10	Implementation	
Week 11	Implementation	
Week 12	Implementation	
Week 13	• Project presentation • Poster presentation	
Week 14	• **Service learning project festival** • FINAL PROJECT REPORT SUBMISSION • **SELF REFLECTION REPORT SUBMISSION**	

*This syllabus is subject to change. Changes, if any, will be announced on LMS. Students will be held responsible for all the changes.